



▶ Reporting

▶ FLEXIBLE REPORTING OPTIONS

Comprehensive reporting is a vital component of effectively managing fleet operations.

With PAPCO's industry-leading tools, clients can turn raw transaction data into useful information for compliance management and strategic planning. Using Voyager's reporting options, clients can run standard or create ad-hoc reports each month.

PAPCO generate various management reports regarding card usage, price-per-gallon, fuel type, number of gallons, sales amount, odometer readings, date and time of sale, retailer and retail location.

Clients can also customize daily and monthly spending limits on a card-by-card basis. This exclusive functionality provides great value and strategic risk management controls to fleet administrators who would prefer not to establish blanket transaction levels to their entire accounts.

REPORTING

- Detailed Invoice Report**
- Unusual Activity/Limits Report**
- Fuel Management Report**
- Vehicle & Driver Report**
- IFTA Tax Report**
- Site Report with Price per Gallon**
- Tax Details and Exemptions Report**
- Electronic Data Options**

▶ EXCEPTION MONITORING

Exceptions are identified on Vehicle, Driver and Exception Reports. A sample of exceptions include:

- Mile-per-gallon variances (based on customer defined specifications)
- Pattern discrepancies (time, date — based on customer-defined specifications)
- Product variances (based on customer-defined specifications)
- Fuel purchases in excess of customer defined capacity



Phone: (800) 899-0747
Fax: (757) 499-5365
Website: www.papco.com

PAPCO
4920 Southern Blvd.
P.O. Box 62265
Virginia Beach, VA 23462



Sample Report Formats

Detailed Invoice Report

WELLS SERVICE COMPANY INC
 120 WEST MAIN STREET
 HOUSTON, TX 77002

INVOICE NUMBER 341508
 ACCOUNT NUMBER 71008
 INVOICE DATE 12/01/03
 DUE DATE 12/01/07
 INVOICE PERIOD: Nov 2007

Invoice#	Date	Type	Station	ATA	Product	Contract	Distance	gallons	mpg	mpg	price	amount
0000	11/02	8-014	VIEW SUPER	80114	UNL	27740		13.430	0.0	0.000	2.800	47.36
0000	11/03	8-070	CONTEC WASH	81206	UNL	27762	339	13.800	21.0	0.121	2.801	44.30
0000	11/13	8-070	CONTEC WASH	81206	UNL	27762	285	26.000	11.2	0.294	3.000	76.40
0000	11/18	8-070	CONTEC WASH	81206	UNL	27762	287	21.400	0.0	0.000	2.800	60.41
0000	11/19	8-070	CONTEC WASH	81206	UNL	27762	27	21.400	0.0	0.000	2.800	61.01
0000	11/29	1-030	CONTEC WASH	81202	UNL	22016	1384	23.010	34.8	0.051	3.000	69.01
								133.050				390.50

Unusual Activity/Limits Report

REPORT OF CARDS WITH UNUSUAL ACTIVITY - REPORT DATE 12/01/03 To 12/03/03

The following card(s) showed unusual activity during today's processing. Please review the transactions and respond in one of the ways listed below or call if you have any questions. Please (800)555-1212 and ask for Customer Service.

Mid West Trucking (650) 572-8866
 8110 Bell Smith
 5220 Main Street
 KENO NV 89502

LIMIT(S) CHECKED OUT GRP Over 0 Gal Per Day

CUST#	CARD#	VEN#	SITE	TR#	DATE	TIME	PRODUCT	QTY
5220	2008940	5220	100145-	8213	12/02/03	10:50	REO 7.74	31.8
5220	2008940	5220	100145-	8424	12/03/03	15:27	REO 7.74	21.8

Fueled Outside of CARD VEHICLE TRAN DATE TIME
 05:00 to 23:59 2008940 5220 12/01/03 19:36

Fueled Outside of CARD VEHICLE TRAN DATE TIME
 00:00 to 23:59 2008940 5220 12/01/03 14:27

Fueled Outside of CARD VEHICLE TRAN DATE TIME
 00:00 to 23:59 2008940 5220 12/01/03 10:52

*** IRVING CARDS ***

CUST#	CARD#	VEN#	SITE	TR#	DATE	TIME	PRODUCT	QTY
5220	2008958	5220	100247-	6886	12/01/03	14:27	L. S. DIE	14.4

We are reporting activity that appears unusual so you may review and take appropriate action. We cannot know what is unauthorized activity and some unauthorized activity may not be detected by this report. We cannot take any responsibility for unauthorized activity but want to help you detect it as early as possible.

Oilco Petroleum Products 100 Main Street Houston, TX 77072 (800)555-1212

SAMPLE

Invoice#	Date	Type	Station	ATA	Product	Contract	Distance	gallons	mpg	mpg	price	amount
0000	11/02	8-014	VIEW SUPER	80114	UNL	27740		13.430	0.0	0.000	2.800	47.36
0000	11/03	8-070	CONTEC WASH	81206	UNL	27762	339	13.800	21.0	0.121	2.801	44.30
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